

# PGAE PTO MEETING MINUTES

## March 19, 2009

The meeting was called to order at 4:00 PM by PTO President, Jen LeVan with 10 members present. Jen led the group in the Pledge of Allegiance. The secretary minutes from February 19, 2009 were reviewed, and approved on a motion from Donna Raudabaugh, and seconded by Fawn Sirbaugh. The treasurer's report was given by Angela Lenge, treasurer, and approved on a motion by Patti Kreiser, and seconded by Fawn Sirbaugh.

### COMMITTEE REPORTS:

1. Elementary School Sign – Christen reported that all is going well. She questioned if she should be including more information but since nobody has complained, she guesses she will continue with what she is doing.
2. Box Tops – Maryann was not at the meeting so Denise Felty read an email that was sent to her by Maryann. The email included the February winners. Kindergarten: Mrs. Shollenberger – 85 boxtops; 1<sup>st</sup> Grade: Mrs. Reiter – 190 boxtops; 2<sup>nd</sup> Grade: Mrs. Cleary – 491 boxtops; 3<sup>rd</sup> Grade: Mr. Kubick – 331 boxtops; 4<sup>th</sup> Grade: Mrs. Beuchler – 280 boxtops. She also mentioned that the pizza party for the months of December, January and February was awarded to Mrs. Cleary's class with a total of 670 boxtops. She will be contacting Mrs. Cleary's substitute to pick a day.
3. Campbell's Soup Labels – Maryann's email included a total for February ... 967 points.
4. Recycling – Patti reported that she has a check pending at the moment.
5. Bulletin Board – Patti says everything is up-to-date, minutes were posted.

### UNFINISHED BUSINESS:

1. Videotaping Chorus/Band Concerts – Denise offered to record the upcoming 4<sup>th</sup> grade chorus concert if necessary. Donna said she'd ask about getting a volunteer.
2. Bike Helmets – Patti reported having only 5 orders so far. She will check for more orders on Wednesday and then send in the order that same day.
3. CHIP Program – Signup sheet for volunteers was sent around. Volunteers should be here at 3:30 on Wednesday and 4:30 at the Masonic Lodge on Thursday. Jen will email people in her personal address book to ask parents who are unable to help during the day to see if they're available in the evening. Raffle tickets will be sold that night as well.
4. Playground Equipment – Ms. Bowen found a purple dinosaur exactly like the one that was broken. The price is reasonable and Angela will order it ASAP.

### NEW BUSINESS:

1. New Dawn Singers – Jen found out recently that the 2<sup>nd</sup> Graders will be on their field trip the day of the performance. Neither events can be changed unfortunately.
2. Secretaries Day - \$25 gift certificates from Johnz Catering will be purchased for all of the Secretaries except Mrs. Light who prefers a Buddy's gift certificate.
3. Teacher Appreciation – May 8<sup>th</sup> was approved for the LGI room. The event will be a luncheon and Fawn and Patti will check the menu from Johnz Catering. Chicken will probably be the choice and people will be asked to donate other foods. Lisa LePre is in charge of choosing the gift for the faculty and special education aides – 56 in total. Will order 75 in case someone was missed when the count was taken.
4. Gifts-n-Things – Jen will set up a date to meet with the fundraiser guy to choose the books we will be using next year. Also mentioned the company's luncheon at TGI Fridays on April 28<sup>th</sup>. Anyone who is available and wants to, is welcome to go.

### OPEN DISCUSSION:

1. Book Cover Contest – Miss Sunday is holding a contest for all 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> graders. She has a lot of books in her possession that are practically new with no covers on them. She will be handing out the books with handmade blank covers for the kids to design in art class. The

students are to read the story and write a small summary that will be included on the back cover.  
3 - \$25 gift certificates from Walden Books will be awarded to the top designs in all three grades.  
\$75 was approved by Patti Kreiser and seconded by Fawn Sirbaugh.

The meeting was adjourned at 5:03 PM. Our next meeting will be held on April 16, 2009 at 4:00 PM in the library.

Respectfully submitted,  
Denise Felty, PGAE PTO Secretary