

PGAEE PTO MEETING MINUTES

September 18, 2008

The meeting was called to order at 4:00 PM by PTO President, Jen LeVan with 17 members present. Jen led the group in the Pledge of Allegiance. The secretary minutes from May 15, 2008 were reviewed, and approved on a motion from Maryann Wike, and seconded by Christen Weaver. The treasurer's report was given by Angela Lengle, treasurer, and approved on a motion by Patti Kreiser, and seconded by Maryann Wike.

COMMITTEE REPORTS:

1. Elementary School Sign – Christen reported that all is going well.
2. Box Tops – Jen announced that we will be totally revamping the Box Top Program this year. Maryann Wike reported she will be collecting from the rooms on September 30th. She let the teachers know that we will be handing the trophies this year. We want to make this fundraiser a big deal again. Pizza Parties will be returning for the classes with the highest monthly totals. It was discussed that we will do 3 or 4 pizza parties this year. Maryann reported having received 2,710 boxtops in May and since taking over for Jen Sunday, has 8,700 total.
Campbell's Soup Labels – Jen asked Maryann to find out about getting 1,080 points that her daycare has had for awhile and will never use transferred to the school account. Maryann agreed to look into it.
3. Recycling – Patti reported that she is getting a lot of items that can't be recycled. She's asked Denise to add information to the newsletter to inform parents of what can and cannot be used. The company says if she sends items that can't be used, they will charge us. She asked the company for 5 mailing labels and only received 2. She is looking into using a different company, possibly the same one the Middle School uses.
4. Bulletin Board – Information about the collection of Campbell's Soup labels was added along with the meeting minutes from May. Patti says everything is fine and she will continue to do it for the remainder of the year.

UNFINISHED BUSINESS:

1. Brandon Zimmerman Memorial – Jen asked everyone to take time to visit the memorial which is located at The Stew Zerbe Memorial behind the High School and the plaque that is being hung by the custodians during the upcoming week.
2. Videotaping Chorus/Band Concerts – Jen announced that we are in need of a volunteer to tape the chorus concerts and band concerts this year. Craig Lengle did a great job but is no longer interested. The person who does it must use their own camera and tripod and be available at 2:00 in the afternoon for approximately 35 minutes for each of the 3rd & 4th grade chorus concerts and 2 band concerts. Donna Raudabaugh stated that she could do it while she was there with her class if nobody else volunteers and Megan Sunday said she has a camera and she will allow us to use it and she can show Donna how to use it.
3. Fundraiser – Christen reported that parents are once again not cooperating. They're sending cash and multiple checks instead of one check per student as stated in the fundraiser flyer. Jen offered help if she needed it. Donna suggested sending another paper home the week before the money is due emphasizing that we want one check per student.
4. T-Shirt Sale – Jen reported that we have a lot of shirts left and we need to sell them. We will be selling them at the bookfair and Trick-or-Treat night. Prices will remain the same \$10 Adult and \$8 Student. It was suggested that we send home a paper to sell to the new Kindergarten students in October.

NEW BUSINESS:

1. Book Fair – Delivery will be on October 21st. Teacher Preview will be on the 23rd. Family night will be October 30th which is the same night and time as the Literacy Festival. Volunteers will be needed throughout the week. Food donations will be needed for the Teacher Preview. Volunteer lists will be made during our next meeting on the 16th. Lisa LePre will be heading the decorating committee for the bookfair. She has been in contact with Kris Tobias (a member of St. Peter's Church in Pine Grove) about getting items from the church to use for our Safari Theme. Lisa was asked to check the Scholastic website for additional ideas. Help will be needed to set up on Thursday the 23rd for Teacher Preview. Patti suggested calling in an order everyday to make sure we don't run out of books like in previous years.
2. Homecoming – October 4th – We were invited to participate this year and provide small games or food for the carnival. After discussing options, it was unanimously voted to not participate.
3. Membership Drive – September 8th - 26th – A bunch of forms were returned. Denise will make a list, print out membership cards, distribute them to the teachers and give the money to Angela. A paper will be put in the teacher's lounge this week in hopes of getting additional memberships.
4. Holiday Shopping – This will be held from December 11th – 17th. Like last year, trips will be made to Sunset this year to buy additional gifts for the kids to purchase. It was decided to move Family Night to the final night. This will keep parents from buying out items and leaving less for the kids to purchase throughout the week.

OPEN DISCUSSION:

1. Trick or Treat Night – This will take place on October 27th from 6:00 – 8:00 PM. Everyone thought this was a great idea last year and we've decided to do it again this year. We will be giving out candy to the kids and information about PTO to the parents. Volunteers will be needed in ½ hour intervals. Patti suggested using her canopy and decorating it. It will also be a great way to display the t-shirts that we are selling. Jen will ask Joann Hoffman if we can set up our stand in front of Snyder's Furniture Store like we did last year.
2. One for Books Program – We will be participating in the "One for Books" program again this year. We collect \$1.00 for a cut-out to hang on the wall. We keep the \$1.00 and tell Scholastic how many we sold. If we sell 500 cut-outs we make \$500 and Scholastic will give away 500 books. It's a great program and you can't beat the rewards.
3. Harlem Wizards – Jen would like to get the Harlem Wizards to do a show during the day for the kids and another in the evening for families. We will need to supply a team for them to play. It was suggested to ask faculty from the middle school to volunteer as well. The idea that the middle school PTO could run a concession stand was mentioned. This would have both schools making a profit during a single event. Ms. Bowen will look into getting the high school gym for the evening game and the middle school gym for the day game. She will contact Scott Dimon and Henry Snyder for open dates in the sports schedules.
4. Meeting start time – After much criticism last year about our 4:00 meetings, we asked anyone who had an opinion about it to come to this meeting to vote on possibly changing the start time of the meetings. A vote was taken and 15 votes were counted. The results were as follows: 10 votes for 4:00 – 4 votes for 6:00 and 1 for either. If more people get in touch with us about this issue, another vote may take place at a later meeting.

The meeting was adjourned at 5:14 PM. Our next meeting will be held on October 16, 2008 at 4:00 PM in the library.

Respectfully submitted,

Denise Felty, PGAE PTO Secretary