

**PINE GROVE AREA SCHOOL DISTRICT**  
**Board of Education Meeting**  
**August 20, 2009**  
**7:00 PM – Middle School Library**

1. **CALL TO ORDER** – Meeting was called to order at 7:00 pm by Board President Mrs. Rosemary Kramer.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

**Present:**

Carolyn Folta	Clinton Koontz	Rosemary Kramer
Gerald Lengel	David Lukasewicz	Patti Minehan
Jeffrey Stump		

**Absent:** Tammy Donmoyer, Dr. Richard Russell

**Others Present:** Robert Grantier, Attorney Tom Nickels, Joanne Brindle, Andrea Flocken, Sue Tesno, Melissa Mekosh, Charlotte Golden, Jen Bowen, Lori Zechman, Henry Snyder, Scott Dimon, Trudy Reichert, Don Brown, Steve Brill, Wendell Gainer, Leslie (Pottsville Republican) Jane Fidler, Kathy Newswanger, Mr. & Mrs. Muldowney.

4. **PUBLIC COMMENTS** – Mr. Wendell Gainer said he had a correction to the minutes of the July 16, 2009 board minutes. He felt to be accurate the recorded minutes should be changed to reflect exactly what he had said at that meeting instead of a summarization. The Board decided to keep the minutes as they are and not Mr. Gainers objection.

5. **MINUTES**

Request approval of the July 16, 2009 and July 23, 2009 meeting of the Board of Education as presented in the board packet.

Moved By P. Minehan Seconded By D. Lukasewicz  
**Vote was Unanimous**

6. **TREASURER’S REPORT – INVESTMENT REPORTS**

Request approval of the treasurer’s reports, monthly financial reports and investment of surplus funds as found in the board packet.

Moved By D. Lukasewicz Seconded By J. Stump

	YES	NO
Approved	<u>  7  </u>	<u>  0  </u>

7. **BUILDINGS & GROUNDS COMMITTEE** – Clinton Koontz, Chairperson  
The Board of Education reviewed items listed on the agenda. Mr. Koontz asked the board to approve Item A as listed.

Moved By C. Koontz      Seconded By J. Stump

	YES	NO
Approved	<u>7</u>	<u>0</u>

- A. Request approval of the agreement with Mr. Tim Williams, Representative for Guildford Mills and the Pine Grove Area School District to allow student parking at the girls' softball field.

8. **CURRICULUM COMMITTEE** – Jeffrey Stump, Chairperson  
The Board of Education reviewed items listed on the agenda. Mr. Stump asked the board to approve Item A through E as listed.

Moved By J. Stump      Seconded By C. Koontz

	YES	NO
Approved	<u>7</u>	<u>0</u>

- A. Request approval of the newly written 5<sup>th</sup> grade math curriculum.  
B. Request approval of the newly written 3<sup>rd</sup> grade math curriculum.  
C. Request approval of the newly written 4<sup>th</sup> grade math curriculum.  
D. Request approval of the new nurse induction program plan.  
E. Request approval of the 2009/2010 elementary student handbook.

9. **FINANCE COMMITTEE** – Rosemary Kramer – Chairperson  
The Board of Education reviewed items listed on the agenda. Mrs. Kramer asked the board to approve Items A through J as listed.

Moved By D. Lukasewicz      Seconded By J. Stump

	YES	NO
Approved	<u>7</u>	<u>0</u>

- A. Request approval of all bills for payments as found in board packet.  
B. Request approval to transfer up to \$40,000 from the general fund to the athletic fund as needed between this meeting and the next regular board meeting.  
C. Request approval to participate in the 2011 RWAN Consulting Consortium with the Schuylkill Intermediate Unit 29 and Dellicker Strategies, LLC to assist with the planning and procurement of cost

effective Regional Wide Area Network. Expected cost will be \$20,000 divided equally among all participating districts.

- D. Request approval of the agreement between the Schuylkill Intermediate Unit 29 and the Pine Grove Area School District for the provision of ESL Education Services for the 2009/2010 school year as found in the board packet.
- E. Request approval of the 2009 exempt and exonerated taxpayers list as found in the board packet.
- F. Request approval of a resolution in compliance with Section 505(b) of Act 32 which requires the governing bodies of each political subdivision within a tax collection district that imposed an earned income tax prior to July 1, 2009 to appoint a delegate to the Tax Collection Committee. The governing bodies of school districts, townships, boroughs and cities must appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee representatives. The Board moves to appoint as the delegate the business manager of the district and board member Gerald Lengel as the alternate delegate.
- G. Request approval of the 2008-2009 budget transfer and end of year budget transfers based upon the fiscal audit recommendations from the districts auditors.
- H. Request approval of the agreement between the Schuylkill Intermediate Unit 29, Schuylkill County AVTA Operating Agency, and the Pine Grove Area School District for Participation in the Child Nutrition Program.
- I. Request approval of tax refunds as listed in the board packet.
- J. Request approval to purchase MS Art Drawing Tables and Stools at a cost of \$14,080.08 and High School Desk Combos at a cost of \$4,098.60 from Tanner of PA., Inc. This purchase is through CoSTARS state contract pricing and the money will be taken from Capital Projects.

G.Lengel made a motion to request approval to rescind the motion approved on April 2, 2009 to authorize the Business Manager the authority to approve building change orders up to \$25,000 “per change order,” seconded by D. Lukasewicz.

**Roll Call Vote, 7 yes, 0 no**

C.Koontz made a motion to request approval to authorize the Superintendent to approve building change orders up to \$25,000 “per change order,” seconded by C. Folta.

**Roll Call Vote, 7 yes, 0 no**

**10. EXTRA CURRICULAR COMMITTEE – Dr. Richard Russell, Chairperson**

**11. PERSONNEL COMMITTEE** – David Lukasewicz, Chairperson

The Board of Education reviewed items listed on the agenda. Mr. Lukasewicz will ask the board to approve Items A through M as listed.

Moved By D. Lukasewicz      Seconded By J. Stump

	YES	NO
Approved	<u>7</u>	<u>0</u>

- A. Request approval to ratify approving the resignation of Jessica Castiblanco from her position as 7<sup>th</sup> grade English teacher effective June 22, 2009 and to advertise for her position.
- B. Request approval to ratify approving the resignation of Bethany Wickham from her position as School Psychologist effective August 14, 2009.
- C. Request approval to ratify approving the resignation of Rebecca Allen from her position as High School Physical Education teacher effective July 26, 2009 and advertise for her position.
- D. Request approval to transfer Carol Carlin from her position as cafeteria aide in the middle school to the open cafeteria aide position in the elementary school effective the first day of school 2009.
- E. Request approval to hire Jody Freeman as the full-time substitute for the 2009-2010 school year. Ms. Freeman will be paid the daily substitute rate plus benefits in accordance with the negotiated professional staff contract.
- F. Request approval to accept the list of faculty salaries for the 2009/2010 school year as per the current Pine Grove Area Education Association Contract.
- G. Request approval of the list of substitutes for the 2009/2010 school year as listed in the board packet.
- H. Request approval to accept the emergency certified guest teachers for the 2009/2010 school year as provided throughout the school year by the Schuylkill Intermediate Unit #29.
- I. Request approval to hire Mary Beth McKeever as the Reading Curriculum Facilitator for the 2009/2010 school year. Mrs. McKeever will receive a stipend of \$1,000.00.
- J. Request approval to add Mrs. Jane Fennelly and Mrs. Patricia Brand to their list of elementary volunteers.
- K. Request approval to add Jessica Kender, Lindsey Blessing, Jason Logan, and Emily Kleeman to the substitute teaching staff and Karen Kolb to the secretarial and cafeteria substitute lists.
- L. Request approval to change the salary of newly hired teacher Mr. Russell Frantz from \$39,200 to \$38,100. This was a typo in the salary schedule, Mr.

Frantz is at Step 5, with a bachelors which should be \$38,100 but was hired at \$39,200.

- M. Request approval to give the superintendent the authority to hire staff between the August 20, 2009 board meeting and the September 17, 2009 Board Meeting.

D.Lukasewicz made a motion to request approval to accept the resignation of Nicole Vance from her position as Spanish teacher in the high school effective August 25, 2009 and advertise for her position, seconded by C. Koontz.

**Roll Call Vote, 7 yes, 0 no**

D.Lukasewicz made a motion to request approval to accept the resignation of Melissa Pytak from her position as emotional support teacher in the high school effective August 20, 2009 and advertise for her position, seconded by C. Koontz.

**Roll Call Vote, 7 yes, 0 no**

D.Lukasewicz made a motion to request approval to accept the resignation Colleen Kingsbury from her position as family and consumer science teacher in the high school effective August 20, 2009 and advertise for her position, seconded by C. Koontz.

**Roll Call Vote, 7 yes, 0 no**

D.Lukasewicz made a motion to request approval to hire Lindsey Semar as a temporary professional for the 2009/2010 school year. Ms. Semar will be paid at Step 1 with a Bachelors Degree for a salary of \$35,000 and all benefits in accordance with the professional staff contract. Ms. Semar will teach 8<sup>th</sup> grade reading in the Pine Grove Area Middle School, seconded by G. Lengel.

**Roll Call Vote, 7 yes, 0 no**

D.Lukasewicz made a motion to request approval to hire Caitlin McCormick as a temporary professional for the 2009/2010 school year. Ms. McCormick will be paid at Step 1 with a Bachelors Degree for a salary of \$35,000 and all benefits in accordance with the professional staff contract. Ms. McCormick will teach 7<sup>th</sup> grade English in the Pine Grove Area Middle School, seconded by G. Lengel.

**Roll Call Vote, 7 yes, 0 no**

D.Lukasewicz made a motion to request approval to hire the following as mentors for the 2009/2010 school year, seconded by J. Stump:

Mary Beth McKeever for Lindsey Semar and Caitlin McCormick. Ms. McKeever will receive a stipend of \$400 for each employee each year for 3 years.

Kelly Rudy for Jody Freeman. Ms. Rudy will receive a stipend of \$400 each year for 3 years.

**Roll Call Vote, 7 yes, 0 no**

D.Lukasewicz made a motion to request approval to grant an unpaid leave of absence for Mary Daubert, Cleaning Matron from August 13<sup>th</sup> through August 31, 2009, seconded by C. Koontz.

**Roll Call Vote, 7 yes, 0 no**

D.Lukasewicz made a motion to request approval to appoint Joshua Bell as the student representative to the board and Sarah Ney as the alternate for the 2009/2010 school year, seconded by P. Minehan.

**Roll Call Vote, 7 yes, 0 no**

**12. POLICY COMMITTEE** – Tammy Donmoyer, Chairperson (Absent)

The Board of Education reviewed items listed on the agenda. Mr. Lukasewicz asked the board to approve Items A and B as listed.

Moved By D. Lukasewicz Seconded By J. Stump

	YES	NO
Approved	<u>7</u>	<u>0</u>

A. Request approval to appoint a Board Oversight Committee for the new drug policy, the committee will consist of Robert Grantier, David Lukasewicz, Dr. Richard Russell and Patti Minehan.

B. Request approval to revise form 227.1 Appendix B “Pine Grove Drug Testing Program Withdrawal Form.”

**13. TRANSPORTATION COMMITTEE** – Patti Minehan, Chairperson

The Board of Education reviewed items listed on the agenda. Mrs. Minehan asked the board to approve Items A through C as listed.

Moved By P. Minehan Seconded By J. Stump

	YES	NO
Approved	<u>7</u>	<u>0</u>

A. Request approval of the bus driver roster for the 2009/2010 school year as listed in the board packet.

B. Request approval of the transportation schedules for the 2009-2010 school year. Modifications will be made as required (schedules are available for review in the district office).

C. Request approval of the established mileage list for extra-curricular trips as listed in the board packet.

**14. COMMITTEE REPORTS**

A. TECHNOLOGY COMMITTEE – Clinton Koontz, Chairperson

None

B. LEGISLATIVE COMMITTEE – Rosemary Kramer, Chairperson






This Wednesday PSBA will hold their legislative meeting which Mrs. Kramer will attend.

C. INTERMEDIATE UNIT #29 – Clinton Koontz, Representative

Honeywell Project – 3 projects have been approved. There will be on out of pocket cost for the districts. The IU is looking to borrow money without the state funding, they believe they can operate until October and then may have to borrow 4.2 million dollars.

15. **PUBLIC COMMENTS** – Mr. Wendell Gainer addressed Mr. Grantier and Attorney Nickels and apologized for addressing them unprofessionally at a previous meeting.

16. **ADMINISTRATIVE REPORT**

-  We are ready for the school year.
-  Kindergarten Orientation will be held on Monday morning.
-  Air quality testing has been done in the Kdg. Wing.
-  Mr. Grantier thanked the staff for all their hard work over the past few weeks, the community and the board for welcoming him into the community.
-  The board will hold a policy committee meeting on September 17<sup>th</sup> at 6:00 pm before the regular board meeting.

17. **ADJOURNMENT** – On a motion by D. Lukasewicz, seconded by C. Koontz the board moved to hold an executive session on Tuesday, August 25<sup>th</sup> at 7:00 pm to discuss personnel issues.  
On a motion by C. Koontz, seconded by D. Lukasewicz the board adjourned the meeting at 7:24 pm.

---

Joanne Brindle  
Recording Secretary

---

Jeffrey Stump  
Board Secretary