

PINE GROVE AREA SCHOOL DISTRICT

Board of Education

January 21, 2010

7:00 PM – Middle School Library

1. **CALL TO ORDER** – The meeting was called to order by Board President Mrs. Rosemary Kramer at 7:00 pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Thomas Hlavaty Karen Hoy Clinton Koontz Rosemary Kramer
David Lukasewicz Patti Minehan David Muldowney Jeffrey Stump
Shelby Schaeffer, Student Representative Alternate

In Attendance: Trudy Reichert, Robert Grantier, Andrea Flocken, Attorney Tom Nickels, Dave Shipe, Joanne Brindle, Charolotte Golden, Missy Mekosh, Henry Snyder, Don Brown, Dennis Morgan, Keith Lehman, Steve Brill, Wendell Gainer, Erin and Russ Frantz, Nick Sugars and parents Keana Morgan and William Sugars, John Skinner, Shelby Schaeffer and parents Holly & Carl Schaeffer, Jen Bowen, Michelle Brand, Dave Boltz, Barb Ritzheimer, Matthew Dietrich and parents Ed & Lynn Dietrich and Lori Zechman.

4. **PUBLIC COMMENTS**

Seniors of the Month – Dr. Golden recognized Nick Shugars and Shelby Schaeffer as November Seniors of the Month and Matthew Dietrich as December Senior of the Month. The other December Senior will be honored next month.

Mr. Grantier read a short recognition of School Board Members and gave each member a certificate from PSBA.

5. **BOARD BUSINESS**

On a motion by D. Lukasewicz, seconded by J. Stump the board appointed Sara McKinsey-Barra to the open board position vacated by Carolyn Folta. **The vote was Unanimous.** This seat is to be held by someone residing in Tremont Borough, Tremont Township or Frailey Township. The vote for Mrs. McKinsey-Barra was unanimous. Board Member Mrs. Karen Hoy who is a notary swore in Mrs. McKinsey-Barra.

On a motion by J. Stump, seconded by D. Lukasewicz the board approved the following committees. **Vote was Unanimous**

Building & Grounds Committee – Clinton, Koontz, Chairperson, David Lukasewicz, David Muldowney, Thomas Hlavaty, Rosemary Kramer.

Curriculum Committee – Jeffrey Stump, Chairperson, David Lukasewicz, David Muldowney, Karen Hoy, Patti Minehan, Rosemary Kramer.

Finance/Audit Committee – Rosemary Kramer, Chairperson, David Lukasewicz, Clinton Koontz, Jeffrey Stump.

Extra Curricular Committee – Thomas Hlavaty, Chairperson, David Muldowney, David Lukasewicz, Jeffrey Stump, Clinton Koontz, Rosemary Kramer.

Personnel Committee – David Lukasewicz, Chairperson, David Muldowney, Patti Minehan, Jeffrey Stump, Rosemary Kramer.

Policy Committee – David Muldowney, Chairperson, David Lukasewicz, Patti Minehan, Karen Hoy, Rosemary Kramer.

Transportation Committee – Patti Minehan, Chairperson, Jeffrey Stump, Rosemary Kramer.

Technology Committee – Clinton Koontz, Chairperson, David Muldowney, Patti Minehan, Rosemary Kramer.

Legislative Committee – Rosemary Kramer, Chairperson

Intermediate Unit #29 Representative – David Muldowney

6. **CURRICULUM FOCUS** – Elementary School – Ms. Brand and Ms. Bowen presented Kuder Career Program which is an innovative and comprehensive educational career planning program for elementary students.

7. **MINUTES**

Request approval of the November 12, 2009 Work Session, November 19, 2009 and December 7, 2009 meetings of the Board of Education as presented in the board packet.

Moved By J. Stump Seconded By D. Lukasewicz

Vote Was Unanimous

8. **TREASURER'S REPORT – INVESTMENT REPORTS**

Request approval of the treasurer's reports, monthly financial reports and investment of surplus funds as found in the board packet.

Moved By J. Stump Seconded By D. Lukasewicz

	YES	NO
Approved	<u>9</u>	<u>0</u>

9. **STUDENT REPRESENTATIVE** – Shelby Schaeffer

- ☞ Cheerleader Dianna Brosius has been chosen to cheer at the Big 33 game in Hershey.
- ☞ Samantha Kemmerling is attending tryouts at UCA and is in the third round.
- ☞ The cheerleaders competed at the Pocono's in December and came in 1st and 2nd and will be competing at Bryce Jordan Center in January.
- ☞ Allen Daubert defeated state place winner Josh Kindig in wrestling and Kody Rittenbaugh took home a 1st place meeting at leagues.
- ☞ Boys' basketball is on the road to districts with Coach Archer doing a benefit on the 30th where he will coach in bare feet and money will be raised to help the shoeless.
- ☞ The girls' team has defeated undefeated Tamaqua.
- ☞ Student Council is helping out the SPCA.
- ☞ Mid-terms in the high school is over.
- ☞ The student reps have talked to the superintendent about starting up a recycling program.

10. **BUILDINGS & GROUNDS COMMITTEE** – Clinton Koontz, Chairperson

The Board of Education reviewed items listed on the agenda. Mr. Koontz asked the board to approved Items A through D.

Moved By C. Koontz Seconded By J. Stump

	YES	NO
Approved	<u>9</u>	<u>0</u>

- A. Request approval of a change order credit from SMJ in the amount of \$15,190.60 for A & D building over dig and deletion of a manhole.
- B. Request approval of the change order from Albarell in the amount of \$5,198.00 to extend the distance of the high school emergency generator.
- C. Request approval of the change order from Albarell in the amount of \$1,567.00 for power to the hot water generators.
- D. Request approval of the change order from Albarell in the amount of \$13,358.00 for additional transformers for the elementary HVAC.

11. CURRICULUM COMMITTEE – Jeffrey Stump, Chairperson

The Board of Education reviewed items listed on the agenda. Mr. Stump asked the board to approve Items A through E.

Moved By J. Stump Seconded By C. Koontz

	YES	NO
Approved	<u>9</u>	<u>0</u>

- A. Request approval of the Ski Clubs Ski trip to Killington Vermont on Feb. 18th through 20th, 2010.
- B. Request approval of the 2010-2011 Pine Grove Area School District Calendar.
- C. Request approval of the newly revised mathematics curriculum for grades 2, grade 1 and kindergarten.
- D. Request approval of the 2010-2011 Pine Grove Area High School Course of Studies Guide.
- E. Request approval of a request for homebound instruction for a 1st grade student from February 1, 2010 to February 26, 2010.

12. FINANCE COMMITTEE – Mrs. Rosemary Kramer, Chairperson

The Board of Education reviewed items listed on the agenda. Mrs. Kramer asked the board to approve Items A through G.

Moved By C. Koontz Seconded By D. Lukasewicz

	YES	NO
Approved	<u>9</u>	<u>0</u>

- A. Request approval of the Taxpayer Relief Act Resolution as found in the board packet.
- B. Request approval of all bills for payments as found in board packet.
- C. Request approval to transfer up to \$60,000 from the general fund to the athletic fund as needed between this meeting and the next regular board meeting.
- D. Request approval of the additional tax exemption rosters for 2009.

- E. Request approval to declare surplus 70 Scott Foresman 5th Grade Math Textbooks in the middle school and 12 books in the high school as listed in the board packet.
- F. Request approval to dispose of the surplus books through booksavers.
- G. Request approval to remain a member of the Berks County Schools Health Insurance Consortium Trust.

13. EXTRA CURRICULAR COMMITTEE – Thomas Hlavaty, Chairperson
The Board of Education reviewed items listed on the agenda. Mr. Hlavaty asked the board to table Items A through P, seconded by C. Koontz.

Vote Was Unanimous

- A. Request approval to accept the resignation of Ms. Ashley Donmoyer as assistant girls' basketball coach.
- B. Request approval to hire Ms. Jamie Brindle as the assistant girls' basketball coach at a stipend of \$1,455.00.
- C. Request approval to hire Keith Lehman as head baseball coach for the 2009/2010 season at a stipend of \$4,328.63.
- D. Request approval to hire Alan Felty as head girls' softball coach for the 2009/2010 season at a stipend of \$4,122.50.
- E. Request approval to hire Eric Kurtz as head track and field coach for the 2009/2010 season at a stipend of \$4,122.50.
- F. Request approval to hire Jeff Sampson as head football coach for the 2010/2011 season at a stipend of \$5,250.00.
- G. Request approval to hire Mark Wyllie as head boys' soccer coach for the 2010/2011 season at a stipend of \$4,675.00.
- H. Request approval to hire Jason Brown as head girls' soccer coach for the 2010/2011 season at a stipend of \$4,250.00.
- I. Request approval to hire Eugene Kreitzer, Jr. as head volleyball coach for the 2010/2011 season at a stipend of \$4,250.00.
- J. Request approval to hire Paul Felty as head golf coach for the 2010/2011 season at a stipend of \$3,000.00.
- K. Request approval to hire Jamie Brindle as head girls' 7th & 8th grade basketball coach for the 2010/2011 season at a stipend of \$3,000.00.
- L. Request approval to hire Randy Warner as head cross country coach for the 2010/2011 season at a stipend of \$3,150.00.
- M. Request approval of Cassie Aungst, Ashley Carl and Jessica Mumma as wrestling scorekeepers to be paid \$20.00 per match. All are students at PGA High School.

- N. Request approval of track and field assistants and volunteers for the 2009/2010 season: Randy Warner at a stipend of \$2,910.00; Carol Warner at a stipend of \$1,455.00; Lori Roshannon at a stipend of \$1,455.00; Gerald Salen at a stipend of \$1,455.00. Volunteers: Matthew Warner, Jennifer Wolfgang, John Tennis, Ben Brewer, Lindsey Blessing, Suzanne Dubbs.
- O. Request approval of the softball assistants and volunteers for the 2009/2010 season: Randy Leffler at a stipend of \$2,910.00; Ryan Leffler at a stipend of \$1,940.00. Volunteers: Steve Torola, Ron Reeves, Allen Riegel, Kayla Felty.
- P. Request approval of the baseball assistants and volunteers for the 2009/2010 season: Joe Drumheller at a stipend of \$1,455.00; Frank D'Agostino at a stipend of \$1,455.00; Craig Krause, Sr. at a stipend of \$2,037.00. Volunteers: Andy Drumheller and Craig Krause, Jr.

14. PERSONNEL COMMITTEE – David Lukasewicz, Chairperson
 The Board of Education reviewed items listed on the agenda. Mr. Lukasewicz asked the board to approve Items A through E.

Moved By D. Lukasewicz Seconded By P. Minehan

	YES	NO
Approved	<u>9</u>	<u>0</u>

- A. Request approval to change the retirement date for Mr. David Holland from the end of October 2010 to June of 2011.
- B. Request approval to add Michelle Brown and Sara Mckinsey-Barra to the elementary volunteer list.
- C. Request approval to ratify adding Kevin Brindle to the faculty substitute list Tony Willier to the cleaning/custodial list and Cindy Harris to the cafeteria list.
- D. Request approval to hire Ronald Stump as the middle school national junior honor society advisor at a stipend yet to be determined.
- E. Request approval to ratify hiring Sharon Daubert as a five hour cleaning matron beginning January 11, 2010. Mrs. Daubert will be paid \$14.10 per hour and receive any benefits in accordance with the negotiated AFSCME contract.

14. POLICY COMMITTEE – David Muldowney, Chairperson
 The Board of Education reviewed items listed on the agenda. Mr. Muldowney asked the board to approve Items A through T, then rescinded his motion to read approve Items A through J, seconded by D. Lukasewicz.

Roll Call Vote, 9 yes, 0 no

The then asked for a motion to approve Items K through T, seconded by D. Lukasewicz. **Roll Call Vote, 8 yes, 1 no (Koontz)**

- A. Request approval of the 2nd reading and final adoption of the revised policy #907 “School Visitors.”

- B. Request approval of the 2nd reading and final adoption of the revised policy #114 “Gifted Education.”
- C. Request approval of the 2nd reading and final adoption of the revised policy #237 “Electronic Devices.”
- D. Request approval of the 2nd reading and final adoption of the revised policy #007 “Distribution.”
- E. Request approval of the 2nd reading and final adoption of the revised policy #111 “Lesson Plans.”
- F. Request approval of the 2nd reading and final adoption of the revised policy #108 “Adoption of Textbooks.”
- G. Request approval of the 2nd reading and final adoption of the revised policy #009 “Formulation of Board Policy.”
- H. Request approval of the 2nd reading and final adoption of the revised policy #003 “Functions.”
- I. Request approval of the 2nd reading and final adoption of the revised policy #008 “Organizational Chart.”
- J. Request approval of the 2nd reading and final adoption of the new policy #000 “Board Policy/Procedure/Administrative Regulations.”
- K. Request approval of the 1st reading of the revised policy #130 “Homework.”
- L. Request approval of the 1st reading of the revised policy #208 “Withdrawal from School.”
- M. Request approval of the 1st reading of the revised policy #113 “Special Education.”
- N. Request approval of the 1st reading of the revised policy #113.1 “Discipline of Students With Disabilities.”
- O. Request approval of the 1st reading of the revised policy #113.2 “Behavior Support.”
- P. Request approval of the 1st reading of the revised policy #222 “Tobacco Use.”
- Q. Request approval of the 1st reading of the new policy #118.1 “On-Line Courses The Pine Grove Area School District Virtual Academy.”
- R. Request approval of the 1st reading of the revised policy #103.1 “Non-Discrimination – Qualified Students With Disabilities, also 103.1 Attachment 1 and 103.1 Attachment 2, 103.1 Attachment 3, 103.1 Attachment 4 and 103.1 AR.”

- S. Request approval of the 1st reading of the revised policy #002 “Authority and Powers.”
- T. Request approval of the 1st reading of the revised policy #707 “Use of School Facilities.”

15. TRANSPORTATION COMMITTEE – Patti Minehan, Chairperson
 The Board of Education reviewed items listed on the agenda. Mrs. Minehan asked the board to approve Item A as listed.

Moved By P. Minehan Seconded By D. Muldowney

	YES	NO
Approved	<u>9</u>	<u>0</u>

- A. Request approval to add Tina Joseph to the list of approved substitute van drivers for the 2009/2010 school year.

16. COMMITTEE REPORTS

- A. TECHNOLOGY COMMITTEE – Mr. Koontz

None

- B. LEGISLATIVE COMMITTEE – Mrs. Kramer

Employee contribution for next year will be 8.22%. PSBA Legislative Report showed a state report card where Pennsylvania was ranked 6th in the nation.

- C. INTERMEDIATE UNIT #29 – David Muldowney, Representative

D. Muldowney made a motion to submit his written report as the Intermediate Unit report in the board minutes for the month, seconded by P. Minehan. **Vote Was Unanimous**

17. PUBLIC COMMENTS

Mr. Wendell Gainer had a question on the placement of all agenda item correspondence on the website, after some discussion Mr. Gainer withdrew his question and stated he stood corrected.

18. ADMINISTRATIVE REPORT

The Superintendent will provide the Directors with a brief administrative report.

1. The new board members going to PSBA for training next weekend will meet at the district office at 7:15 am to meet the van.
2. A Finance/Buildings and Ground Committee Meeting needs to be held in February after RBC comes in to decide what projects we will be doing in the future and if we need to borrow more money. This meeting will be held on February 10, 2010 at 6:00 pm in the district office.
3. A personnel committee meeting will be held on Monday, February 22nd at 7:00 pm in the district office to work on the superintendent’s job description.
4. On March 11th, Amy Pence will come to the district during the work session to discuss the superintendents evaluation form.

19. **ADJOURNMENT** – On a motion by D. Lukasewicz, seconded by J. Stump, the meeting adjourned at 8:01 pm.

Joanne Brindle
Recording Secretary

David Shipe
Board Secretary