

**Buildings and Grounds Meeting
Pine Grove Area School District
Tuesday, April 10th, 2018 at 6:30PM**

Attendees:

David Lukasewicz, David Frew, Heath Renninger, Donald Brown, Jodie Dermo, Andrew Diehl, Steve Brill

Randy Stump, Wes Ney, Henry Snyder, Mary Figura, Mike Janicelli, Pamela Watts, Melissa Mekosh,

Sandra Burns, Andrea Hatter

Minutes

1. Call to order: 6:30PM

2. Old Business

- **ESCO Projects – HVAC Phase 1 – Update** – Contractors completed the new diffusers in the MS gym and made modifications to the District Office HVAC system. There are just a few more small items for McClure to address prior to the cooling season. Then there are a few issues that need to be addressed for the cooling season. Only adjustments etc. Final Payment is still outstanding in the amount of \$27,082.76.
- **Cameras – NO Update** – This item will be removed from old business and is included with the updated Capital Project sheet for discussion.
- **HS Ash Hoist – NO Update** – Both the design costs and budget for installation are included on the Capital Projects sheet. Bids will go out in anticipation of installation before the 18/19 heating season.
- **ES & HS Roofs – NO Update** – This item will be removed from old business and is included with the updated Capital Project sheet for discussion.
- **HS Floors – Update – Stem Classroom** – The STEM classroom is complete. Additional floors district wide have been included with the updated Capital Project sheet for discussion.
- **MS/ES Backup Generator – Update** – The generator will be sent out for evaluation. This item will be removed from old business and is included with the updated Capital Project sheet for discussion.
- **District Vans – Update** – Vans have been ordered.
- **1997 Grounds Truck Replacement/Repair?** – Repairs Made, Complete
- **MS Door Hardware (locksets & closers)** – This item will be removed from old business and is included with the updated Capital Project sheet for discussion.
- **MS Locker Padlocks – Update** – Purchased & Received, Complete
- **District contractor insurance requirements – Update** – No Update
- **ES Playground Brickwork, DO column Brick Repairs – Update** – Repairs will be made when the weather breaks, closer to the end of the school year.

3. Tabled

- **MS/ES Switchboard Replacement** – Did not discuss. No Updates.

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4. New Business

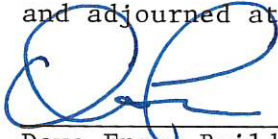
- **Capital Projects List – Develop Plan & Prioritize – See Sheet** – *Mr. Snyder went through the capital projects list and explained each item line by line, answering any questions regarding the open, closed or proposed items. Mr. Snyder had informed the committee that some items did not have budget numbers but they would be updated and the sheet would be resent to the committee. Mr. Frew suggested that the Committee take some time to review the list and reconvene to prioritize items and edit the list as a group. Mr. Frew had also asked the committee to have the closed items removed from the list. The committee agreed.*

5. Items for the good of the committee

- **Items discussed at the November 6th, 2017 Meeting**
 - *Mr. Lehman had asked the committee to keep the athletic track in mind since it may be reaching the end of its current lifespan in the near future and will most likely require maintenance. - This item will be removed from discussion and is included with the updated Capital Project sheet for discussion.*
 - *The committee discussed possible future projects and how they could impact the District financially. The committee agreed that the District must develop a plan and a vision going forward so items could be prioritized and completed in the best interest of the District. - This item will be removed from discussion and the updated Capital Project sheet will be used.*

Adjourned at: 7:18PM

The Board adjourned into an Executive Session (Personnel Committee Meeting) at 7:18 and adjourned at 9:50 PM.



Dave Frew, Buildings & Grounds Chairperson