

Pine Grove Area School District



Board of School Directors Public Meeting

Thursday, June 13, 2019

5:30 PM Committee of the Whole Meeting

6:30 PM Regular Board Meeting

Pine Grove Area Middle School

Mr. David Lukasewicz
Board President

Mr. Heath W. Renninger
Superintendent

CALL TO ORDER – The Committee of the Whole Meeting was called to order at 5:30 pm by Board President Dave Lukasewicz.

In Attendance: Donald E. Brown, Jr., Dave Frew, Wes Ney, Randy Stump, Alethea Wessner, Dave Lukasewicz, Heath Renninger, Jodie Dermo, Joanne Brindle, Henry Snyder, Andy Diehl, Mary Figura, Sandy Burns, Joan Schwer, Pam Watts, Melissa Mekosh, Kim Pribilla, Bernie Kelly.

1. **MS STEM Room** – Mary Figura and Melissa Mekosh explained that they are converting a computer lab in the middle school into a STEM Room for grades 5 through 8. Mr. Coombe, middle school computer teacher has been introducing STEM to the students and now the space will be more suited to this curriculum rather than the computer set up we now have. They will be taking out the big desk top computers which will be used in other classes and redoing the floor.
2. **Textbooks** – Mary Figura – Last month the Board approved a math series for K through 8 along with Algebra I. This month we are asking for approval of Algebra II and Geometry this will complete the purchase of the new math series.
3. **Report Cards** – Mary Figura and Sandy Burns talked about how cumbersome the Kindergarten report card has been with all the assessments. A lot of information was being duplicated. This report card will mirror the other grade levels.
4. **Final Budget Discussion** – Jodie Dermo gave a quick summary of the budget and stated that the insurance came in under the anticipated amount at 4.5% which helped to lower our deficit. She also told the board that if everything goes as planned we will be making our last debt payment in 4 years.
5. **CSIU Contract** – Jodie explained that the cost of the contract includes our financial accounting software, personnel software, payroll software and fixed assets software.
6. **Wrestling Coach** – Wes Ney read a brief background resume on the new wrestling coach we will be hiring tonight, Ken Newswanger.
7. **Transportation Contract** – Jodie explained the changes made to the transportation contract and stated that it was a very fair contract to both the district and the contractor. We will vote on the contract tonight.

8. **Update on Technology Purchases** – Andy Diehl talked about the purchase of Thinkpads to be used in the new STEM Classroom in the middle school and the purchase of Dell Computers which will be used in the high school business classroom which needs updated.

Dave Lukasewicz announced that the Board would be going into an executive session to discuss a contract. The Board went into the executive session at 6:00 pm and returned and adjourned the meeting at 6:05 pm.

1. **CALL TO ORDER** – Board President Dave Lukasewicz called the meeting to order at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

Steve Brill(Absent)	Donald E. Brown, Jr.	Dave Frew
J.T. Herber(Absent)	Angela Keller(Absent)	Wes Ney
Randy Stump	Alethea Wessner	David Lukasewicz

In Attendance: Heath Renninger, Jodie Dermo, Joanne Brindle, Henry Snyder, Andy Diehl, Mary Figura, Sandy Burns, Joan Schwer, Pam Watts, Melissa Mekosh, Kim Pribilla, Bernie Kelly, Barry Newswanger, Attorney Nick Quinn.

4. **BOARD BUSINESS**
 - A. R. Stump made a motion to approve the Board Committee Changes as found in the board packet, seconded by D. Brown. **Vote was Unanimous**
 - B. R. Stump made a motion to adopt a resolution to implement a National Incident Management System, seconded by A. Wessner. **Vote was Unanimous**
5. **SUPERINTENDENT'S REPORT**
6. **INVITATION TO SPEAK ON AGENDA ITEMS**
7. **APPROVAL OF MINUTES**
 - D. Brown made a motion, seconded by R. Stump to approve the minutes as listed:
 - Committee of the Whole/Board Meeting 5-16-19
 - Committee of the Whole 5-22-19**Vote was Unanimous**
8. **BUILDINGS & GROUNDS** (*Dave Frew, Chairperson*)
 - A. D. Frew made a motion, seconded by R. Stump to contract professional services with Mountain Environmental and Radon Services LLC to oversee the Middle School STEM room floor abatement at a cost not to exceed \$4,500. This cost will be taken from the Capital Projects Fund. **Vote was Unanimous**
 - B. D. Frew made a motion, seconded by D. Brown to perform abatement of the Middle School STEM room floor and re-install new flooring at a cost not to exceed \$11,000. **Vote was Unanimous**

Informational: The District has entered into a 24 month agreement with Talon energy for electric procurement starting July of 2020. The Board has received more information in their board packet.

9. **CURRICULUM** (*Dave Lukasewicz, Chairperson*)

- A. D. Frew made a motion, seconded by A. Wessner to approve the final list of PGASD graduates. **Vote was Unanimous**
- B. D. Frew made a motion, seconded by D. Brown to purchase enVision Algebra II and Geometry, math series by Kennedy, et al, published by Pearson, copyright 2018 for high school. These purchases have been recommended by the high school math department at a cost of \$38,863.40 which covers school years 19/20, 20/21, 21/22, 22/23. This purchase has been budgeted under the Curriculum Budget for 19/20.
Vote was Unanimous
- C. D. Frew made a motion, seconded by A. Wessner to revise the kindergarten report card to mirror all other elementary grade levels. **Vote was Unanimous**
- D. D. Frew made a motion, seconded by R. Stump to allow Brad Fessler, Samantha Kemmerling, Jamie Hitz and Mary Figura to attend the National ITEEA Conference in Baltimore MD from March 11 thru the 14th, 2020 to present an elementary and secondary STEM session and to participate in the STEM Showcase. The cost of the conference will be paid from the Ready to Learn Grant and through ITEEA reimbursement for presenting. **Vote was Unanimous**

10. **FINANCE/AUDIT** (*Dave Frew- Chairperson*)

- A. D. Frew made a motion, seconded by D. Brown to adopt the resolution for the Levy of School District taxes for 2019-2020. The tax rates are an increase of 1.0 mills from the 2018-2019 year. Tax rate for general purposes, the sum of 41.75 mills on real property on each dollar of assessed valuation. **Roll Call Vote 6 yes, 0 no**
- B. D. Frew made a motion, seconded by R. Stump to adopt the resolution for the 2019-2020 general fund budget: **Roll Call Vote 6 yes, 0 no**
- | | <u>Revenues</u> | <u>Expenditures</u> |
|---------------------|-----------------|---------------------|
| General Fund Budget | \$24,967,232 | \$24,967,232 |
- C. D. Frew made a motion, seconded by D. Brown to request a \$250.00 tax levied on the occupation of individuals living within the district. **Vote was Unanimous**
- D. D. Frew made a motion, seconded by D. Brown to request a 1% levy on earned income under Act 511 (to be shared with component municipalities). A 1% levy on transfer of real estate under Act 511 (to be shared with component municipalities).
Vote was Unanimous
- E. D. Frew made a motion, seconded by R. Stump to request a \$10.00 tax levied on the privilege of engaging in an occupation within the Pine Grove Area School District (to be shared with component municipalities). **Vote was Unanimous**

- F. D. Frew made a motion, seconded by R. Stump to adopt the 2019-2020 Homestead and Farmstead Exclusion Resolution. **Vote was Unanimous**
- G. D. Frew made a motion, seconded by R. Stump to approve the bills for payment.
Vote was Unanimous
- H. D. Frew made a motion, seconded by W. Ney to approve the Treasurer's Report.
Vote was Unanimous
- I. D. Frew made a motion, seconded by R. Stump to approve the 2018 tax exemptions as found in the Board Packet. **Vote was Unanimous**
- J. D. Frew made a motion, seconded by D. Brown to approve the Disposition of Assets forms as found in the Board packet to dispose of unusable items as per Policy 706.1 and dispose of the middle school dishwasher as scrap metal.
Vote was Unanimous
- K. D. Frew made a motion, seconded by D. Brown to approve the 2019-2020 rates for the Berks County Schools Health and Welfare Trust: Single - \$726.88 per month; Two-Party - \$1,548.25 per month; Family - \$2,107.97 per month. This is a 4.0% increase over last year. **Vote was Unanimous**
- L. D. Frew made a motion, seconded by R. Stump to approve the 2019-2020 rates for the Schuylkill County Schools Health and Welfare Trust. Dental 1.97-1.98% decrease over last year. Single \$30.25; Husband and Wife \$60.50; Parent & Child \$60.50; Parent and Children \$75.63; Family \$75.63; Composite \$60.81. Vision 4.85-4.88% increase over last year. Single \$7.13; Husband and Wife \$14.26; Parent and Child \$14.26; Parent and Children \$17.83; Family \$17.83; Composite \$14.32. **Vote was Unanimous**
- M. D. Frew made a motion, seconded by R. Stump to authorize the Business Administrator to make the necessary budgetary transfers for the 2018-2019 school year expenditures to avoid budgetary line item categorical over-under expenditures resulting from local audit reclassifications. This blanket authorization is restricted to those transfers required as a result of local audit reclassifications and will be reported as required at subsequent school board meetings in accordance with the directives received from the Auditor General's Office. **Vote was Unanimous**
- N. D. Frew made a motion, seconded by R. Stump to approve the service agreement with Rodney Zechman to maintain the shop equipment in the high school and middle school. This will not exceed \$1,600 quarterly. **Vote was Unanimous**
- O. D. Frew made a motion, seconded by R. Stump to award the following bids:
Vote was Unanimous
Municipal Waste Removal Bid to Waste Management in the amount of \$13,587.28, extra waste pickup \$30.00, extra recycle pickup \$25.00.
Propane Bid to Koppy's Propane in the amount of \$.9850/gallon non-escalating.
Coal Bid to Reading Anthracite in the amount of \$144.00/ton.
Lumber Bid to Werner Lumber in the amount of \$2.63/BF for Red Oak and \$1.05/BF for Pine.

- P. D. Frew made a motion, seconded by D. Brown to approve the annual contract with CSIU for accounting and personnel software in an amount not to exceed \$21,500.

Vote was Unanimous

- Q. D. Frew made a motion, seconded by R. Stump to approve the contract with Thomas Piano Service to tune the 6 pianos in our district. The cost is \$75.00 for multiple piano tuning and \$120.00 for single. **Vote was Unanimous**

- R. D. Frew made a motion, seconded by D. Brown to renew the contract between the Pine Grove Area School District and PA-Educator.net in the amount of \$1,750 for the period beginning July 1, 2019 and ending June 30, 2020. **Vote was Unanimous**

11. EXTRA-CURRICULAR (*Wes Ney, Chairperson*)

- A. W. Ney made a motion, seconded by D. Frew to hire R. Kenneth Newswanger as head wrestling coach at a stipend of \$4,500. **Vote was Unanimous**

- B. W. Ney made a motion, seconded by R. Stump to hire Brett Kreiser as a boys' basketball assistant at a stipend of \$2,700. **Vote was Unanimous**

12. PERSONNEL (*David Lukasewicz, Chairperson*)

- A. D. Brown made a motion, seconded by D. Frew to accept the resignation of Nathan Fegley from his job as mathematics teacher in the high school effective June 14, 2019.

Vote was Unanimous

- B. D. Brown made a motion, seconded by R. Stump to accept the resignation of Monica Breiner from her job as social studies teacher in the high school, Social Studies Curriculum Facilitator, History Club Advisor, Co-Advisor of Student Council and lunch monitor effective July 3, 2019. **Vote was Unanimous**

- C. D. Brown made a motion, seconded by R. Stump to hire Tiffany Swingle as a Paraprofessional I at a salary \$11.35 per hour. She will receive all benefits in accordance with the AFSCME contract. **Vote was Unanimous**

- D. D. Brown made a motion, seconded by R. Stump to approve Judy Kielbowick as a substitute secretary for Aurora DeWitt while she is on maternity leave. Judy will work no more than 5 hours per day and will be paid \$13.30 per hour. **Vote was Unanimous**

- E. D. Brown made a motion, seconded by R. Stump to add Todd Rizzardi to the list of approved teachers who will be teaching the STEM Camp this summer from July 8th thru 11th he will be paid the contracted rate per the negotiated contract.

- F. D. Brown made a motion, seconded by A. Wessner to ratify accepting the intent to retire from William Culbert, cleaning person effective June 12, 2019 and to advertise for his position. **Vote was Unanimous**

- G. D. Brown made a motion, seconded by A. Wessner to approve the new job description for "Crisis Interventionist Counselor." **Vote was Unanimous**

- H. D. Brown made a motion, seconded by R. Stump to allow Cynthia Aungst, Cleaning

Person leave without pay from June 24th through June 28th for a family vacation.

Vote was Unanimous

- I. D. Brown made a motion, seconded by R. Stump to allow the Superintendent to interview and hire necessary employees who will be Board approved at the August Board Meeting. **Vote was Unanimous**
- J. D. Brown made a motion, seconded by A. Wessner to ratify hiring the following summer workers pending receipt of all clearances: Kaitlynn Koppenhaver, Keith Koppenhaver, Josh Leininger, Hunter Legarht, Karson Felty, Kamryn Felty, Cody Griffiths, Logan Sondag. **Vote was Unanimous**
- K. D. Brown made a motion, seconded by A. Wessner to ratify approving Genavieve Moyer, Panagiota (Peggy) Kurtz and Angela Ruddy as volunteers. **Vote was Unanimous**

13. POLICY– *(J.T. Herber, Chairperson)*

- A. W. Ney made a motion, seconded by D. Brown to approve the second reading and final adoption of Policy 204 “Attendance.” **Vote was Unanimous**
- B. W. Ney made a motion, seconded by R. Stump to approve the second reading and final adoption of Policy 150 “Title 1 Comparability of Services.” **Vote was Unanimous**

14. TRANSPORTATION– *(Dave Lukasewicz, Chairperson)*

- A. R. Stump made a motion, seconded by D. Brown to approve the Transportation Contract between the Pine Grove Area School District and Newhurst Inc. for the transportation of students for the 2019–2020, 2020–2021, 2021–2022, 2022–2023 and 2023–2024 school years. **Roll Call Vote, 6 yes, 0 no**

15. TECHNOLOGY – *(Donald E. Brown, Jr., Chairperson)*

- A. D. Brown made a motion, seconded by R. Stump to approve the purchase of 28 Lenovo ThinkPads and Spectrum Connect 30 storage/charging cart from GDC for the Middle School STEM room at a cost of \$13,576.77. **Vote was Unanimous**
- B. D. Brown made a motion, seconded by A. Wessner to approve the purchase of 25 Dell All In One Computers from GDC for the High School Business Lab at a cost of \$21,985.75. **Vote was Unanimous**

16. SCHUYLKILL INTERMEDIATE UNIT REPORT – *(Dave Frew, Representative)*

Don Brown spoke about the firewall issues at the IU. They have turned off some of the filtering services to cut down on the firewall usage. The cost of a new firewall is approximately \$165,000 and would be split among ten districts. Dave Frew said that there is a new technology director who has only started in the last month and he is sure that he will be looking at different ways to solve this problem.

Dave also said that they are moving the airport driving school to the North Campus and it is almost completed.

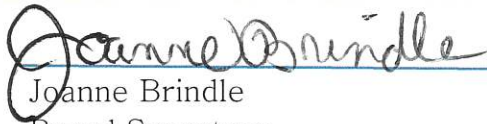
Don said it was an honor going to France with our students. They were very serious, respectful and did a great job.

Heath announced that the auditors have been in to start our next audit we are prepared two months ahead of schedule.

Dave Lukasewicz thanked the staff of Pine Grove Area for another successful school year.

17. PUBLIC COMMENTS

18. **ADJOURNMENT** – This meeting will be followed by an executive session to discuss Act 44 requirements and personnel. On a motion by A. Wessner, seconded by R. Stump the Board adjourned the meeting into an executive session at 7:25 pm.


Joanne Brindle
Board Secretary