

# *Pine Grove Area School District*



Regular Board Meeting Agenda  
June 20, 2024  
Middle School Library

Mr. Dave Lukasewicz  
Board President

Mr. Heath W. Renninger  
Superintendent

1. **CALL TO ORDER** -Meeting was called to order at 6:30 pm by Board President Dave Lukasewicz.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

<del>Donald E. Brown, Jr.</del>	Amanda Daubert	Dave Frew	J.T. Herber
<del>Genavieve Moyer</del>	Sascha Primeau	Lauren Potter	Randy Stump
Dave Lukasewicz			

Others in attendance: Heath Renninger, Jodie Dermo, Attorney Nick Quinn, Scott Dimon, John & Allison Rizzo and children, Alexis Butler with parents, Mike Janicelli.

4. **SUPERINTENDENT'S REPORT**

5. **PUBLIC COMMENTS**

6. **APPROVAL OF MINUTES**

A. Motion by A. Daubert, seconded by R. Stump to approve the May 9, 2024 Finance Committee Meeting Minutes, May 14, 2024 COW Meeting Minutes, May 16, 2024 Regular Board Meeting Minutes and June 3, 2024 Extra-Curricular Meeting Minutes. **Vote was Unanimous**

7. **BOARD BUSINESS**

Motion by R. Stump, seconded by A. Daubert to approve Items A through E.  
**Vote was Unanimous**

- A. Approval to appoint Dave Frew to the office of School Board Treasurer for the fiscal year 2024-2025.
- B. Approval to authorize the Superintendent to hire from this meeting until the end of August 2024.
- C. Approval to appoint Alexis Butler as the Student Representative to the School Board for the 2024-2025 School Year.
- D. Approval to request a Public School Environmental Repairs Program Grant of \$1,779,173 from the Pennsylvania Department of Education to be used for removal of Asbestos Containing Materials by a Pennsylvania Certified,

Licensed and Insured Abatement Contract. Pine Grove Area School District does hereby designate Heath Renninger, Superintendent and Jodie Dermo, Business Administrator as the official(s) to execute all documents and agreements between the Public School Environmental Repairs Program administered by the Pennsylvania Department of Education and the Pine Grove Area School District to facilitate and assist in obtaining the requested grant.

- E. Approval to commit \$889,586 of fund balance for the purpose of reserving the 50% cash match of the potential \$1,779,173 Public School Environmental Repairs Program Grant.

**INFORMATIONAL:** The Board met in an Executive Session after the Committee of the Whole Meeting on Tuesday, June 18, 2024 which is required under Section 1309-B of the PA Public School Code in order for the School Safety and Security Coordinator to report on current Safety and Security practices and discuss strategies for improvement.

**8. BUILDINGS & GROUNDS – Dave Frew, Chairperson**

Motion made by D. Frew, seconded by A. Daubert the Board approved Items A and B. **Vote was Unanimous**

- A. Approval of the proposal from Hummer Turf Systems, Inc. for the wetland study and schematic design at a cost of \$7,298.
- B. Approval of Pine Grove Borough's proposal for resurfacing project #13-53421-01. The district's financial commitment will be \$21,696.00 and be paid to the Borough of Pine Grove.

**9. CURRICULUM – Dave Lukasewicz, Chairperson**

Motion by A. Daubert, seconded by L. Potter to approve Item A.

**Vote was Unanimous**

- A. Approval to create a Peer Buddies Club in the Middle School. A program to integrate regular education students into a special education classroom while building connections and relationships with students in that classroom. The advisor is not paid.

**10. FINANCE/AUDIT – Dave Frew, Chairperson**

Motion by D. Frew, seconded by J.T. Herber to approve Items A through N.

**Vote was Unanimous**

- A. Approval of the bills for payment.
- B. Approval of the treasurer's report.
- C. Approval to award the 2024-25 Municipal Waste Removal Bid to Municipal Waste in the amount of \$35,856.00 (p/y \$29,141.14), extra trash \$100 (p/y \$200), and extra recycle \$100 (p/y \$200).
- D. Approval to transfer \$1,960,476 from the General Fund to the Capital Projects fund. This transfer is part of the 2023-24 budget.
- E. Approval to contract with Thomas Piano Service to tune the district pianos. The cost of tuning each piano is \$90.00 per piano when tuning multiple



pianos per visit. The cost of tuning a single piano per visit, such as the grand piano for a concert, drama event, etc. is \$125.00. The cost is the same as school year 2023-2024.

- F. Approval of the Disposition of Assets as found in the Board Packet and to dispose of them as per Board Policy.
  - G. Approval of the contract for services agreement between Austill's Rehabilitation Services Inc. and the Pine Grove Area School District for PT/OCR services and PTS/COTA Services. This a 3-year contract, year 1 - \$75.00/hr. for OCR and \$65.00/hr. to COTA; year 2 - \$77.25/hr. for OCR and \$67.00/hr. for COTA; year 3 - \$79.00/hr. for OCR and \$69.00 for COTA.
  - H. Approval of the 2024-2025 Berks County Schools Health and Welfare Trust: Single - \$898.62 per month; Two-Party - \$1,9140.05 per month; Family - \$2,606.02 per month. This is an increase of 12% over last year.
  - I. Approval of the 2024-2025 rates for the Schuylkill County Schools Health and Welfare Trust: Dental - increase of 3.74% over last year. Single- \$33.84; Husband and Wife - \$67.68; Parent and Child - \$67.68; Parent and Children - \$84.60; Family - \$84.60; Composite \$66.73.
  - J. Approval of the 2024-2025 PSEA Health and Welfare Trust for Vision insurance coverage. The rates will be the same as our 2023-2024 Vision insurance rates with the Schuylkill County Schools Health and Welfare Trust: Single - \$7.70; Husband and Wife - \$15.40; Parent and Child - \$15.40; Parent and Children - \$19.25; Family - \$19.25; Composite - \$14.81. There has been no price increase.
  - K. Approval to authorize the Business Administrator to make the necessary budgetary transfers for the 2023-2024 school year expenditures to avoid budgetary line item categorical over-under expenditures resulting from local audit reclassifications. This blanket authorization is restricted to hose transfers required as a result of local audit reclassifications and will be reported as required at subsequent school board meetings in accordance with the directives received from the Auditor General's Office.
  - L. Approval of the service agreement with Shop Specialties Incorporated Machinery Maintenance, Nazareth PA to maintain the shop equipment in the high school and the middle school. This will not exceed \$2,100.
  - M. Approval of the contract with ProCare Therapy for part-time Speech Language Pathologist, at a rate of \$80.00 per hour, 2 days per week for the 2024-2025 school year. This is a \$5.00 per hour increase over last year.
  - N. Approval to authorize Business Administrator Jodie Dermo and Attorney Nicholas Quinn to proceed with tax assessments that generate greater than, or equal to \$7,500 in additional tax revenue.
11. **EXTRA-CURRICULAR** - *Randy Stump, Chairperson*  
On a motion by R. Stump, seconded by A. Daubert the Board approved Items A through L. **Vote was Unanimous**

- A. Approval to hire Scott Dimon as Athletic Director for the 2024-2025 school year at a stipend of \$10,780.
- B. Approval to hire Jamie Hitz and Paul Felty as Assistant Athletic Directors for the 2024-2025 school year at a stipend of \$3,987.50 each.
- C. Approval to ratify accepting the resignation of Kyler Burke as Head Girls' Basketball Coach effective May 17, 2024.
- D. Approval to hire Allison Rizzo as the Head Girls' Basketball Coach for the 2024/2025 season at a stipend of \$5,500, pending receipt of clearances.
- E. Approval to hire Melissa Broy as the Cheerleader Advisor for the 2024/2025 season at a stipend of \$4,125, pending receipt of clearances.
- F. Approval to hire the following coaches for the volleyball team:  
     Daryl Wessner, first assistant at a stipend of \$3,300  
     Tessa Bohn, assistant at a stipend of \$2,200  
     Volunteers: Erin Frantz, Russ Frantz, Megan Wolfe, Holly Lyons, Alexa Kolb, Kailen Felty.
- G. Approval to hire the following coaches for the boys' soccer team:  
     Jamie Shollenberger, first assistant at a stipend of \$2,200  
     Mark Frankenfield, assistant at a split stipend of \$1,650  
     Kaden Lenge, assistant at a split stipend of \$1,650.00  
     Bobby Wolfgang, JH coach at a split stipend of \$1,650.00  
     Karen Unger, JH coach at a split stipend of \$1,650.00  
     Volunteers: Bryce Miller, Trey Kolb, Travis Humphrey, Jared Newswanger.
- H. Approval to hire the following coaches for the girls' soccer team:  
     Steph Aungst, first assistant at a stipend of \$3,300.00  
     Christine Zimmerman, assistant at a stipend of \$2,200.00  
     Andy Lesh, JH Coach at a split stipend of \$1,650.00  
     Volunteer: Josh Ott, Madolyn Purcell, Mitchell Lesh and Dave Lukasewicz.
- I. Approval to hire the following coaches for the golf team:  
     Suzanne Dubbs, assistant at a stipend of \$1,000  
     Volunteer: Karson Felty
- J. Approval to hire the following coaches for cross-county team:  
     Jamie Hitz, assistant at a stipend of \$2,200  
     Volunteers: Jamie Aungst, Randy Warner, Kristina Wilde
- K. Approval to hire the following Head Coaches for the Spring 2025:  
     Keith Lehman, Head Baseball Coach at a stipend of \$5,142.50  
     Ryan Leffler, Head Softball Coach at a stipend of \$4,908.75  
     Lynn Delinko, Head Track and Field Coach at a stipend of \$4,675.00
- L. Approval of Mason Kroh as a volunteer coach for the football team.

**12. PERSONNEL – Dave Lukasewicz, Chairperson**

Motion by S. Primeau, seconded by R. Stump the Board approved Items A through O and Items Q and R. **Vote was Unanimous**

- A. Approval to ratify accepting the letter of resignation from Abigail Swanson from her position as 7<sup>th</sup> grade Reading teacher effective the end of the 2023-2024 school year.
- B. Approval to ratify accepting the letter of resignation from Sarajane Depp-Hutchinson from her position as Elementary Physical Education Teacher in the Elementary School effective May 31, 2024.
- C. Approval to accept the letter of resignation from Rochelle (Myers) Fuller from her position as School Counselor in the Middle School effective August 20, 2024.
- D. Approval to accept the letter of resignation from Chase Tillet from his position as Personal Finance Teacher in the Middle School effective August, 2024.
- E. Approval to hire Jill Gattens as a temporary professional employee for the 2024/2025 school year. Jill will be paid at Bachelors Step 1 for a salary of \$47,390. She will teach English in the high school.
- F. Approval to hire Nicole Mancer as a temporary professional employee for the 2024/2025 school year. Nicole will be paid Bachelors Step 1 for a salary of \$47,390. She will teach Reading in the middle school.
- G. Approval to hire Kaitlin Donmoyer as a Payroll Specialist beginning June 24, 2024. Kaitlin will be paid a salary of \$49,500 and receive all benefits in accordance with the Payroll Specialist Contract.
- H. Approval to hire Dana Moser as a Paraprofessional for the 2024-2025 school year. Dana will be paid \$12.35 per hour and any benefits in accordance with the AFSCME Contract.
- I. Approval to ratify the intent to retire from Debbie Newswanger from her position as paraprofessional effective the end of the 2023-2024 school year.
- J. Approval to ratify accepting the letter of resignation from Sarah Fisher from her position as paraprofessional effective the end of the 2023-2024 school year. She will be placed on the substitute list.
- K. Approval to ratify accepting the letter of resignation from Linda Donmoyer from her position as cleaning person effective June 5, 2024.
- L. Approval to ratify terminating employee # 90599 from his position as Utility Worker effective May 21, 2024.
- M. Approval to ratify hiring the following summer workers for the Buildings and Grounds Department and Technology Department: Alyssa Zerbe, Molly Wolfe, Viktorya Luckenbach, Mason Boyer, Autumn Gantz, Rayna Zimmerman, Nathan Frankenfield and Jacob Warner They will be working Monday through Friday 7 am to 12 pm.



- N. Approval to ratify hiring Cathy Burns as a Cleaning person. Cathy will be paid \$13.00 per hour and receive all benefits in accordance with the AFSCME Contract. Her first day was June 6, 2024.
- O. Approval to hire Kelsie Lynn as a Cleaning Person. Kelsie will be paid \$13.00 per hour and receive all benefits in accordance with the AFSCME Contract. She will begin when all clearances are received.
- P. On a motion by S. Primeau, seconded by R. Stump the Board approved to table this motion. **Vote was Unanimous.** Approval to change the Salary Pay Step for employee number 98419 to Step 28 M+36 beginning with the 2024-2025 school year.
- Q. Approval to hire Janine Mehta as a paraprofessional II beginning with the 2024-2025 school year. Janine will be paid \$13.80 per hour and receive any benefits in accordance with the AFSCME Contract.
- R. Approval to hire Josh Kimber as a paraprofessional for the ESY Program for the summer of 2024. Josh will be paid \$12.35 per hour.

**13. POLICY** – J.T. Herber, Chairperson

**14. TRANSPORTATION** – Dave Lukasewicz, Chairperson

- A. L. Potter made a motion, seconded by J.T. Herber to approve of a Transportation Contract with Newhurst, Inc. for transportation services for the 2024/25, 2025/26, 2026/27, 2027/28 and 2028/29 school years.

**Vote was Unanimous**

**15. TECHNOLOGY** – Donald E. Brown, Jr., Chairperson

- A. J.T. Herber made a motion, seconded by R. Stump to ratify the purchase of 210 Dell Chromebooks, Max Cases and Google licenses from GDC. They were purchased for grade levels 5 and 9 on May 30, 2024 and will be replacing Lenovo 100E. **Vote was Unanimous**

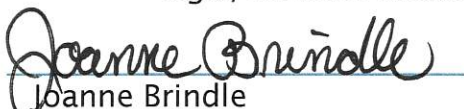
**Informational:** This will be the last year for Paiunet to provide our Internet Service. The Schuylkill IU 29 will be looking into a new provider for the 25-26 school year.

**16. SCHUYLKILL INTERMEDIATE UNIT REPORT** – Dave Frew, Representative

**17. PUBLIC COMMENTS**

The Board met in an Executive Session at their Committee of Whole Meeting on Tuesday which is required under Section 1309-B of the PA Public School Code in order for the School Safety and Security Coordinator to report on current Safety and Security practices and discuss strategies for improvement.

**18. ADJOURNMENT** - Meeting adjourned at 7:15 into an executive session to discuss legal/contract issues.

  
Joanne Brindle  
Board Secretary