

# *Pine Grove Area School District*



Regular Board Meeting Agenda  
June 15, 2023  
Middle School Library

Mr. Dave Lukasewicz      Mr. Heath W. Renninger  
Board President              Superintendent

1. **CALL TO ORDER** – Meeting was called to order at 6:40 pm by Board President Dave Lukasewicz. He announced that the Board had met in Executive Session before the meeting from 6:00 pm to 6:35 PM for Personnel.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Donald E. Brown, Jr. (by phone, Left 6:50 pm)	<del>Amanda Daubert</del>
Dave Frew	J.T. Herber
Sascha Primeau	Lauren Potter
Dave Lukasewicz	Randy Stump
	Genavieve Moyer

Others in Attendance: Henry Snyder, Todd Lengle, Jeremy Herring, Cindy Moyer and boys, Heath Renninger, Jodie Dermo, Joanne Brindle, Attorney Nick Quinn.

4. **PUBLIC COMMENTS**

5. **APPROVAL OF MINUTES**

- A. G. Moyer made a motion, seconded by R. Stump to approve the May 16, 2023 COW Meeting Minutes and the May 18, 2023 Regular Board Meeting Minutes, seconded by R. Stump. **Vote was Unanimous**

6. **BOARD BUSINESS**

- A. G. Moyer made a motion, seconded by S. Primeau to appoint Dave Frew to the office of School Board Treasurer for the fiscal year 2023-2024.

**Vote was Unanimous**

**R. Stump made a motion, seconded by S. Primeau to approve Items B and C.  
Vote was Unanimous**

- B. Approval to authorize the Superintendent to hire from this meeting until the scheduled August 2023 School Board Meeting.
  - C. Approval to appoint Keily Chavez Zunun as the Student Representative to the School Board for the 2023-2024 School Year.

7. **BUILDINGS & GROUNDS** – *Dave Frew, Chairperson*

- A. D. Frew made a motion, seconded by J.T. Herber to allow Back 2 School Blessings to use the Elementary Cafeteria/Gym for a clothing/school supply giveaway on Sun. July 23, Wed. July 26, Thursday July 27 and Sat July 29.  
**Vote was Unanimous**
- B. D. Frew made a motion, seconded by R. Stump to purchase one new auto scrubber for the Elementary School from Hillyard at a cost of \$15,676.69. This cost will be taken from ESSER 2 funds. This is a COSTARS #005-E23-205 purchase.  
**Vote was Unanimous**
- C. D. Frew made a motion, seconded by S. Primeau to authorize Quandel Enterprises, LLC to commence a review of the Pine Grove Area Middle School and surrounding locations.  
**Vote was Unanimous**
- D. D. Frew made a motion, seconded by R. Stump to authorize Quandel Enterprises, LLC to be involved in the planning, development, and oversight of all athletic fields within the Pine Grove Area School District.  
**Vote was Unanimous**

8. **CURRICULUM** – *Dave Lukasewicz, Chairperson*

- On a motion by G. Moyer, seconded by R. Stump the Board approved Items A and B.  
**Vote was Unanimous**

- A. Ratify approving the list of Pine Grove Area High School graduating class of 2023 as found in the board packet.
- B. Approval to change the 2023-2024 School Year Calendar to reflect the changes in the new professional staff contract.

9. **FINANCE/AUDIT** – *Dave Frew, Chairperson*

- A. D. Frew made a motion, seconded by R. Stump to adopt the resolution for the Levy of School District taxes for the year 2023-2024. The tax rates remain the same as the 2022-2023 year. Tax rate for general purposes, the sum of 41.75 mill on real property on each dollar of assessed valuation.

Revenues  
\$28,276,570

Expenditures  
\$28,276,570

**Roll Call Vote 8 yes, 0 no**

**Dave Frew made a motion, seconded by L. Potter to approve Items B through U.  
Vote was 7 yes, 0 no, 1 abstention (Herber for Items L, M, N, O)**

- B. Approval to adopt the resolution for the 2023-2024 General Fund Budget.
- C. Approval to request a \$250.00 tax levy on the occupation of individuals living within the district.

- D. Approval to request a 1% tax levy on earned income under Act 511 (to be shared with component municipalities). A 1% levy on transfer of real estate under Act 511 (to be shared with municipalities).
- E. Approval to request a \$10.00 tax levied on the privilege of engaging in an occupation within the Pine Grove Area School District.
- F. Approval to adopt the 2023-2024 Homestead and Farmstead Exclusion Resolution.
- G. Approval to extend the discount due date on the 2023 School District Real Estate Tax Bill from 8/31/2023 to 9/30/2023 and the face period due date from 10/31/2023 to 11/30/2023. The penalty period will be after 11/30/2023 until 12/31/2023.
- H. Approval of the bills for payment.
- I. Approval of the treasurer's report.
- J. Approval to contract with Thomas Piano Service to tune the district pianos. The cost of tuning each piano is \$90.00 per piano when tuning multiple pianos per visit. The cost of tuning a single piano per visit, such as the grand piano for a concert, drama event, etc. is \$125.00. The cost is the same as school year 2022-2023.
- K. Approval of the Disposition of Assets as found in the Board Packet and to dispose of them as per Board Policy.
- L. Approval of the 2023-2024 Berks County Schools Health and Welfare Trust: Single - \$802.34 per month; Two-Party - \$1,708.97 per month; Family - \$2,326.80 per month. This is an increase of 8.75% over last year.
- M. Approval of the 2023-2024 rates for the Schuylkill County Schools Health and Welfare Trust: Dental - increase of 5.50% over last year. Single- \$32.62; Husband and Wife - \$65.24; Parent and Child - \$65.24; Parent and Children - \$81.55; Family - \$81.55; Composite \$64.52.
- N. Approval to withdraw from the Schuylkill County Schools Health and Welfare Trust for vision insurance coverage only. The District will remain with the Schuylkill Trust for Dental insurance coverage.
- O. Approval to join PSEA Health and Welfare Trust for Vision insurance coverage. The rates will be the same as our 2022-2023 Vision insurance rates with the Schuylkill County Schools Health and Welfare Trust: Single - \$7.70; Husband and Wife - \$15.40; Parent and Child - \$15.40; Parent and Children - \$19.25; Family - \$19.25; Composite - \$14.81.
- P. Approval to authorize the Business Administrator to make the necessary budgetary transfers for the 2022-2023 school year expenditures to avoid budgetary line item categorical over-under expenditures resulting from local audit reclassifications. This blanket authorization is restricted to those transfers required as a result of local audit reclassifications and will be reported as required at subsequent school board meetings in accordance with the directives received from the Auditor General's Office.



- Q. Approval of the service agreement with Rodney Zechman to maintain the shop equipment in the high school and the middle school. This will not exceed \$1,600 quarterly.
- R. Approval of the contract with ProCare Therapy for part-time Speech Language Pathologist, at a rate of \$75.00 per hour, 2 days per week for the 2023-2024 school year.
- S. Approval to have Portnoff Law Associates, LTD file a writ of execution for the property listed in the Board Packet.
- T. Approval to purchase 2 electric convection ovens, 1 convection steamer, and one reach-in refrigerator from Singer Equipment Company at a price of \$42,552.40 for the high school cafeteria. This will be paid from the cafeteria fund.
- U. Approval of the settlement from ANZ Pine Grove LLC in regards to the reassessment of parcel 21-9-169(5).
- V. D. Frew made a motion, seconded by G. Moyer to accept the Revised Letter of Agreement between the Pine Grove Area School District and the Schuylkill Intermediate Unit for the 2022-2023 Title I Services. **Vote was Unanimous**
- W. D. Frew made a motion, seconded by J.T. Herber to authorize Attorney Nicholas Quinn to proceed with tax assessments at generate greater than, or equal to \$7,500 in additional tax revenue. **Vote was Unanimous**

**10. EXTRA-CURRICULAR – Randy Stump, Chairperson**

**R. Stump made a motion, seconded by G. Moyer to approve Items A through D. Vote was Unanimous**

- A. Approval to hire James Burns as a football assistant coach at a stipend of \$3,000.
- B. Approval of Aaron Crumrine as Jr. High Football Volunteer.
- C. Approval to hire Ted Butler and Daniel Kassab as Archery Assistants at a stipend of \$875.00 each.
- D. Approval to hire the following head coaches for Spring 2024:  
 Keith Lehman, Head Baseball Coach at a stipend of \$4,675.00  
 Ryan Leffler, Head Softball Coach at a stipend of \$4,462.50  
 Emily Daubert, Head Track and Field Coach at a stipend of \$4,250

**11. PERSONNEL – Dave Lukasewicz, Chairperson**

**G. Moyer made a motion, seconded by D. Frew to approve Items A through H and K through R. Vote was Unanimous**

- A. Approval to hire Vicki Martinez as a temporary professional beginning with the 2023-2024 school year. Vicki will be paid at Step 1 for a salary of \$45,290 and all benefits in accordance with the professional staff contract. She will teach Life Skills in the high school.

- B. Approval to accept the letter of resignation from Madeline Daubert from her position as Mathematics Teacher at the Pine Grove Area Middle School, effective June 30, 2023.
- C. Approval to accept the letter of resignation from Melynda Cochran from her position as Crisis Counselor in the Pine Grove Area Elementary School, effective July 30, 2023.
- D. Approval to accept the letter of resignation from Tiffany Kohr from her position as paraprofessional, effective the end of the 2022-2023 school year.
- E. Approval to accept the letter of resignation from Vince Hoover from his position as Director of Curriculum and Instruction effective June 9, 2023.
- F. Approval to accept the letter of resignation from Ashley Withrow from her position as First Grade Teacher in the Pine Grove Area Elementary School effective August 7, 2023.
- G. Approval to accept the letter of resignation from Laurene Stolz from her position as Mathematics Teacher in the Pine Grove Area High School effective June 30, 2023.
- H. Approval to accept the letter for resignation from Caitlin Albon from her position as English Teacher in the Pine Grove Area Middle School.
- I. R. Stump made a motion, seconded by J.T. Herber to hire Stephanie Ziegmont as Director of Curriculum and Instruction. **Vote was Unanimous**
- J. R. Stump made a motion seconded by J.T. Herber to appoint Stephanie Ziegmont as Federal Programs Coordinator for the 2023-2024 school year.  
**Vote was Unanimous**
- K. Approval to hire Jeremy Milbrandt as the In-School Suspension/CVC Coordinator. Jeremy will be paid \$36,000 and will follow the newly created In-School Suspension/CVC Coordinator Employment Contract. He will work a 210-day work year.
- L. Approval of the In-School Suspension/CVC Coordinator Contract.
- M. Approval to hire Erica Lis as a temporary professional beginning with the 2023-2024 school year. Erica will be paid Bachelors Step 1 for a salary \$45,290 and all benefits in accordance with the professional staff contract. She will teach Kindergarten in the Pine Grove Area Elementary School.
- N. Approval to hire Elizabeth Quinn as a professional employee beginning with the 2023-2024 school year. Elizabeth will be paid Masters Step 6 for a salary of \$50,915 and all benefits in accordance with the professional staff contract. She will teach first grade teacher in the Pine Grove Area Elementary School.
- O. Approval to hire Nikkole Brown as a temporary professional beginning with the 2023-2024 school year. Nikkole will be paid Bachelors Step 2 for a salary of \$45,790 and all benefits in accordance with the professional staff contract. She will teach second grade teacher in the Pine Grove Area Elementary School.



- P. Approval to hire Jessica Lyons as a School Nurse for the Extended School Year Program from June 27<sup>th</sup> through August 3<sup>rd</sup>, 2023 on Tuesdays, Wednesdays, and Thursdays from 9:00am to 12:00pm at her contracted hourly rate.
- Q. Approval to ratify hiring the following summer workers for the buildings and grounds department and technology department: Elijah Hendricks, Joseph Hendricks, Jasmine Wildermuth, Jeremy Jefferson, Catherine Burns, Faith McDevitt and Brett Zimmerman. They started on June 5, 2023 and will be working Monday through Friday 7 am to 12 pm.
- R. Approval to ratify adding Faith Wolff, Cole Jamison and Christopher Leffler to the list of school volunteers.

**12. POLICY – J.T. Herber, Chairperson**

**J.T. Herber made a motion, seconded by S. Primeau to approve Items A through N. Vote was Unanimous**

- A. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 137.1 “Extracurricular Participation for Home Education Students.
- B. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 137.2 “Participation in Co-Curricular Activities and Academic Courses by Home Education Students.
- C. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 137.3 “Participation in Career and Technical Education Programs by Home Education Students.”
- D. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 221 “Dress and Grooming.”
- E. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 117 “Homebound Instruction.”
- F. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 137 “Home Education Program.”
- G. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 217 “Graduation.”
- H. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 233 “Suspension and Expulsion.”
- I. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 251 “Students Experiencing Homelessness, Foster Care and Other Educational Instability.”
- J. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 259 “Nondiscrimination.”
- K. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 810 “Transportation.”
- L. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 011 “Principles for Governance and Leadership.”
- M. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 200 “Enrollment in District.”
- N. Approval of the 2<sup>nd</sup> reading and final adoption of Policy 213 “Assessment of Student Progress.”

13. TRANSPORTATION – *Dave Lukasewicz, Chairperson*

14. TECHNOLOGY – *Donald E. Brown, Jr., Chairperson*

- A. G. Moyer made a motion, seconded by S. Primeau to purchase Chromebooks for next school year at a cost not to exceed \$120,000. **Vote was Unanimous**

15. SCHUYLKILL INTERMEDIATE UNIT REPORT – *Dave Frew, Representative*

16. PUBLIC COMMENTS

17. ADJOURNMENT - The Board adjourned the meeting at 7:02 PM on a motion by R. Stump, seconded by J.T. Herber into an Executive Session which is required under Section 1309-B of the PA Public School Code in order for the School Safety and Security Coordinator to report on current Safety and Security practices and discuss strategies for improvement.



Joanne Brindle  
Board Secretary