

## **PGAHS ALUMNI ASSOCIATION HUMANITARIAN AWARD GUIDELINES**

### **PURPOSE:**

To recognize an alumnus/alumna of the Pine Grove Area High School who has made a positive societal impact on the welfare of humankind.

### **CRITERIA:**

Criteria for selection shall be based upon humanitarian service to society over the life career of the individual rather than focus on a single event or material success. Humanitarian service is defined as actions, beyond the responsibilities of one's profession or occupation, that have helped to improve the welfare of humankind, including significant contributions benefiting one's community through participation in school, church, community and service organizations, and one's state and/or nation. Examples include but are not necessarily limited to: charitable work, philanthropy, education, and service to the disabled, underprivileged, senior citizens or youth. Nominees should not expect compensation for his/her service. The nomination shall demonstrate how the nominee's high school education contributed to his/her humanitarian efforts.

### **ELIGIBILITY:**

The nominee **MUST** be a living alumnus/alumna of the Pine Grove High School or Pine Grove Area High School. Nominations **MUST** be accompanied by a minimum of two (2) letters of recommendation from people who support the nomination along with any additional supporting documents.

### **THE NOMINATION PROCESS:**

1. Complete the attached nomination form.
2. Include at least two (2) letters of recommendation from people who support the nomination.
  - A. The letters must explain **"How and Why"** the service rendered by the nominee is extraordinary.

- B. List the **“Results”** as they relate to the impact of service for the community, state, or nation.
- C. One of the letters should come from those who have benefited and/or have collaborated to make services possible.
- D. One letter should be from someone who has been inspired or touched by the nominee.
- E. All application materials for the Humanitarian Award must be sent to the PGAHS Alumni Association postmarked **no later than December 31<sup>st</sup>**. Nominations are considered for five years and nominators can update the nomination information at any time. **NOTE: DEADLINE FOR APPLICATIONS IN THIS FIRST YEAR (2015) ONLY IS MARCH 1<sup>ST</sup>.**

### **SELECTION:**

A committee of the Pine Grove Area Alumni Association will recommend the recipient for the Humanitarian Award to the PGAHS Alumni Association Board of Directors for selection based on the criteria described above.

### **RECOGNITION:**

If a Humanitarian Award is presented, the winner will be honored at the annual PGAHS Alumni Association banquet in May. The honored individual will receive a plaque and be recognized in various news publications.

# PGAHS ALUMNI ASSOCIATION HUMANITARIAN AWARD

## NOMINATION FORM

To nominate an individual for the PGAHS Alumni Association Humanitarian Award, complete and return this nomination form to the PGAHS Alumni Association, P. O. Box 46, Pine Grove, PA, 17963, no later than December 31<sup>st</sup>. Please type or print. (If you need additional room, please add separate sheets of paper to the nomination form.)

Nominee's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Occupation/Profession: \_\_\_\_\_

### VOLUNTEER ACTIVITIES

1. List volunteer activities benefiting nominee's community: \_\_\_\_\_

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2. List volunteer activities benefiting nominee's state or nation: \_\_\_\_\_

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An explicit/clear distinction must be made between the service performed as part of one's job and service performed above and beyond one's personal, professional and civic duties. Furthermore, the focus should primarily be on the impact/results of the service rendered.

**SIGNIFICANT ACHIEVEMENTS, DISTINCTIONS, HONORS**

1. List significant achievements, distinctions, or honors **directly related** to the volunteer service that merits consideration.

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**WHY SHOULD THE NOMINEE RECEIVE THIS AWARD?** (Use a separate sheet of paper.) This section should mention or make reference to those items that will be documented in the letters of recommendations and documents provided by those who know, have knowledge of the nominee’s humanitarian service.

**INCLUDE TWO (2) LETTERS OF RECOMMENDATION**

- A. The letters must explain **“How and Why”** the service rendered by the nominee is extraordinary.
- B. List the **“Results”** as they relate to the impact of service for the community, state or nation.
- C. One letter should come from those who have benefited and/or have collaborated to make these services possible.
- D. One letter should be from someone who has been inspired or touched by the nominee.

**APPLICATION WILL NOT BE CONSIDERED WITHOUT LETTERS OF RECOMMENDATION.**

**NOMINATOR’S INFORMATION**

Nominator’s Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Form dated: 11/14/14